AICUO Affiliate Member Principles of Ethical Business Practice

1. Affiliate member organizations must comply with all applicable laws, codes, rules or regulations of the countries, states, and localities in which they operate. This includes, but is not limited to, laws and regulations relating to environmental, occupational health and safety, and labor practices.

2. Affiliate member organizations must comply with all institutional rules, regulations, and ordinances when dealing with representatives of and working on the campus of member institutions.

3. Affiliate member companies with access to confidential institutional information must not disclose any such information to other parties without written consent except as required by law or court order, and must ensure that such information is protected against unauthorized disclosure and is appropriately safeguarded.

4. Affiliate member companies will commit to principles of ethical business practice including honesty, integrity, trustworthiness, and respect for others.

5. Affiliate members shall avoid conflicts of interest or the appearance of a conflict of interest when dealing with member institutions. A conflict of interest exists whenever there is a proposed transaction in which a director, officer, or employee of a member institution (or a family member) has any actual or potential involvement, interest, or relationship, either directly or indirectly with an Affiliate member.